

Student Record 2012/13

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A bit of history...

- Last major review of the Student Record took place in 2007/08
- Original plan was to review for 2013/14...
- ...but pressure for changes in 2012/13 was significant
- A change to the way we all work?

Consultation

- Consultation ran for three weeks through October
- 81 institutions made a response...
- ... as well as 3 software houses
- General support and acceptance for much of the proposals
- Changes agreed with HESA board

Data model

- The data model has been changed...
- Changes only need to be taken into account by those English institutions who return FE data through HESA
- New entities:
 - Learner Employment status (0, unbounded)
 - Learner funding and monitoring (0, 16)
 - Learning delivery funding and monitoring (0, 20)

Schema

- C12051 schema changes...
- ...taking into account additional entities and fields, removed fields, and changes to valid entries
- The schema will be released at the end of March 2012

Funding

- Significant changes in direct response to the changes in fee regimes across the UK
- As fees are now variable and operating under different regimes in different parts of the UK, there is a requirement to understand eligibility and how much students are being charged, wherever in the UK they study
- Reporting needs to be undertaken on a UK-wide basis

Coverage

- Currently institutions need not return records for students who start a course and leave within the first two weeks without completing
- Coverage expanded to include any student registered on a SLC attendance confirmation date (October/February/May) irrespective of leaving within two weeks
- No reduced return to be used
- Return zero STULOAD (validation will allow for this where ENDDATE minus COMDATE is less than 14 days)
- No modules to be returned

Qualifications on entry

- Current coverage of this entity is all entrants where EntryProfile.UCASAPPID exists and this data has been provided by UCAS
- The coverage has been extended so that it is compulsory for English HEIs to return details of **all level 3 qualifications** held by **all full-time entrants** to **undergraduate courses** whose highest qualification on entry is below first degree...
- ...HEFCE is also encouraging the completion of these data for students who entered with HE qualifications below full-degree
- Required to support the AAB+ policy within England
- This also extends the coverage for UCAS entrants where only results from the two most recent cycles are currently included in UCAS admissions transactions
- Qualifications for all entrants will require extending the coding frame to qualifications not currently part of the UCAS awarding bodies processing of exam results

How to capture this data

- Capturing not just what got them onto the course
- The expectation is that UCAS will be able to provide HEIs with this data as a supplement to the *J transaction...
- ...taken from information held within UCAS apply...
- ...and including provisional qualifications
- HEFCE have written to UCAS and are awaiting response

Instance.SSN

- Student Support Number (SSN) should be returned by all institutions...
- ...for all students in receipt of SLC supported loans
- Enables linking between HESA and SLC data at a statutory level
- The SSN can change, however only in exceptional cases and we will therefore validate that it does not through HIN

HESA/SLC linking

- Ensuring data integrity and accurate linking will be essential
- It is envisaged that as part of this SLC could provide HESA with a list of valid SSNs by institution...
- ...although differences between in SLC and HESA in the definition of which institution a student belongs to might need to be overcome
- There are not currently any plans to allow HEIs to preview the data

Instance.FEEREGIME

- Captures the fee regime that the student is under, either the old pre-2012/13 or the new regime in for 2012/13 onwards
- Compulsory for all full-time undergraduate and PGCE instances in Northern Ireland and Wales with home fee eligibility (or fee eligibility not assessed) where Instance.SSN does not exist
- Compulsory for all full and part-time undergraduate and taught postgraduate instances in England with home fee eligibility (or fee eligibility not assessed) where Instance.SSN does not exist (where FEEELIG= 1 or 3 and FUNDLEV is not 30 or 31)
- The coverage of this field refers to the concept of ordinary residence - this will be picked up through linking to SLC data
- HEIs are required to code existing students

Instance.GROSSFEE

- Captures gross fees; that is fees before any financial support such as waivers or bursaries are taken into account
- A value in pounds (£) for new regime students
- Institutions in England: Undergraduate and taught postgraduate students with home fee eligibility (or fee eligibility not assessed)
- Institutions in Wales: Undergraduate and PGCE students with home fee eligibility (or fee eligibility not assessed)
- Institutions in NI: All full-time undergraduate instances with home fee eligibility (or fee eligibility not assessed) covered under Post-Sept 2012 fee regime (Instance.FEEREGIME = 20)
- Institutions in Scotland: All full-time undergraduate instances with home fee eligibility (or fee eligibility not assessed) covered under Post-Sept 2012 fee regime (Instance.FEEREGIME = 20) that are not domiciled in Scotland or the EU
- For non-standard years (where Instance.TYPEYR = 2, 3, 4 or 5) the full fee for the year of instance should be returned
- Where the fee for the course is charged up front the institution should divide this over the number of the years of the course

Instance.NETFEE

- Captures net fees; that is after any financial support from the institution such as waivers are taken into account
- Coverage statements for NETFEE are consistent with GROSSFEE
- For non-standard years (where Instance.TYPEYR = 2, 3, 4 or 5) the full fee for the year of instance should be returned
- Not required where a valid SSN is returned
- Required for new regime students not applying to the SLC

Equality data

- The Equality Act (2010) defines a new Public Sector Equality Duty that expands the range of quality characteristics that apply to HE institutions
- Use of consistent coding frames and central collection will allow comparisons and benchmarking both within the sector and with the local/regional populations
- It also assists the sector in demonstrating its commitment to equality issues
- It will be optional for institutions to collect and supply this data and optional for individual students to answer the relevant questions if asked
- This data will not be provided through UCAS *J

Student.SEXID

- This field will replace the current Student.GENDER field and will record the biological/legal sex of the student:
 - 1 Male
 - 2 Female
 - 3 Other
- All UK institutions (compulsory)
- No requirement to recode existing students
- Code 3 should not be used as 'not known' or 'prefer not to say'

Student.GENDERID

- This field will record the gender identity of the student
- Students should, accordingly to their own self-assessment, indicate if their gender identity is the same as the gender originally assigned to them at birth
- Optional for all students throughout the UK
- Suggested question: Is your gender identity the same as the gender you were originally assigned at birth?

Student.RELBLF

- This field records the religious belief of student, on the basis of their own self-assessment
- Optional for all students throughout the UK
- Census questions to be used, namely:
 - England and Wales: What is your religion?
 - Scotland: What religion, religious body, or denomination do you belong to?
 - Northern Ireland: What religion, religious denomination or body do you belong to?
- Consistent coding frame with HESA Staff Record

Student.SEXORT

- This field records the sexual orientation of the student, on the basis of their own self-assessment
- Optional for all students throughout the UK
- Suggested question: What is your sexual orientation?

01 Bisexual

02 Gay man

03 Gay woman/lesbian

04 Heterosexual

05 Other

98 Information refused

Ethnicity

- The changed coding frame is in line with benchmarking against different national census questions
- The new coding frame has been designed to ensure that institutions do not have to re-survey or re-code continuing students. All of the existing ethnicity codes map into the new structure

Course.AWARDBOD

- Course.AWARDBOD will collect the qualification awarding body
- A UKPRN and others... e.g. Edexcel, SQA, Pearson etc
- Sits on course entity therefore if Poppleton University offer the course (awarded by themselves) however there are students taking it awarded by a different body, then two courses will be required
- Maximum occurrences of 8 for where the award is a collaboration
- In the majority of cases currently we would expect this value to be the same UKPRN as the reporting institution (min occurrences=1)
- This field is not intended to record a body that accredits a course awarded by the institution e.g. ITT courses that lead to QTS awarded by the Teaching Agency or engineering courses that lead to Chartered Engineer status
- Used in KIS Record

Module.FRANIND

- Indicates if a module is part of a franchised or other collaborative arrangement (in addition to PCOLAB and TINST)
 - 1 Taken as part of franchise arrangement (in whole or part)
 - 2 Taken as part of a collaborative arrangement (in whole or part) other than a franchise
 - 3 Not taken as part of franchise or other collaborative arrangement
- Institutions in Wales (only)
- If the module is part of a franchise arrangement then code 1 should be used regardless of whether the module is also part of another collaborative arrangement
- ‘Other collaborative arrangements’ could be joint courses

StudentOnModule.APEL

- Indicates if the module was taken through APEL (not required for England, Northern Ireland or Scotland)
 - 1 Module taken through APEL
 - 2 APEL module
 - 3 Module not taken/available through APEL
- Code 1 is to be used where the student on the module was assessed through APEL, where the module can be assessed through APEL or other means
- Code 2 is to be used where the module the student is on is available through APEL only
- APEL FTE does not contribute to STULOAD
- This can't be captured using MODOUT as the categories will not be mutually exclusive

FE students

- For English HEIs who report their FE students to HESA...
- ...the existing field Student.ULN will become compulsory for a student where any Instance.FESTUMK is coded 1 or 3
- New fields bringing the HESA return in line with the ILR added to Instance entity as well as the new FE entities

Course.REGBODY

- Following the announcement that the GSCC's functions are to be transferred to the Health Professions Council (HPC), code 08 General Social Care Council (GSCC) will be removed and institutions will be advised to use code 07 Health Professions Council (HPC) where they previously will have used code 08

Instance.INITIATIVES

- Valid entries of existing field to be expanded to include:
 - 8 One Wales (W)
 - 9 European Social Fund (W)
 - A NSP (for those receiving support) (E)
- Maximum occurrences remains as 2
- This field collects information with respect to student instances that are part of a scheme. Where a student transfers course within the same instance, Instance.INITIATIVES should continue to identify the scheme
- All other HEFCE codes (e.g. Lifelong Learning) except for NSP are to be removed for 2012/13

Course.COURSEAIM

- Addition of a code to capture graduate diplomas leading to eligibility to register to practise with a health or social care or veterinary statutory regulatory body
- Currently the most suitable code is the generic H70 (Professional qualification at Level H other than a first degree with honours)...
- ...for which there were 5682 instances in 2010/11

JACS coding

- JACS version 3 should be used for 2012/13
- Course.SBJCA and ModuleSubject.MODSBJ will only accept a valid JACS3 code from 2012/13 onwards
- The generic codes that consist of a subject group letter and three zeros (and Y000) can be used in the Course.SBJCA field to describe a truly interdisciplinary Course only

Cost Centres 2012/13

- Detail of changes to specific cost centres can be found on HESA website...
- ...general approach was to future proof cost centres and allow institutions greater ability to do benchmarking work...
- ...as well as align cost centres to REF UOAs
- Now a 3 digit code
- Mapping document is available online

Cost Centre data collection

- HESA will collect as contextual data each institution's allocation of departments to (revised) Cost Centres
- The provision of mapping information to HESA will be compulsory in England and optional for institutions in Wales, Scotland and Northern Ireland
- The data will be collected via Institution Profile collection in June 2013
- The allocation of professional services to Non-academic Cost Centres (Professional Services Cost Centres from 2012/13) will not be mapped and returned to HESA

Keep in touch

The Institutional Liaison department are here to help with all aspects of the data collection process. If you experience difficulties please get in contact...

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If you require additional training help, including bespoke visits to your institution, get in touch with the training department...

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